

SAN DIMAS HIGH SCHOOL

Behavior and Attendance Standards

San Dimas High School places a high value on academic success. Running an orderly campus is one of the cornerstones of that success. The purpose of this statement of understanding is to outline some of the San Dimas High School Policies and Procedures that promote an orderly campus. Please take time to read and sign these abbreviated policies and the complete policies in the Student Handbook. The Student Handbook is available online at SanDimasHigh.com.

Attendance

To report an absence, a note can be sent with your student to the attendance office or you may call (909) 971-8230 Ext 3040 to speak to the Attendance Clerk or leave a voice mail. It is the student's responsibility to make sure all absences are cleared within 3 days of the occurrence. If an absence is not cleared within 3 days, a Saturday School may be assigned to the student. Parents may clear an absence after the 3 day deadline; however any resulting disciplinary consequences will remain.

Off-Campus Pass

Students who need to leave campus during the school day must obtain an off-campus pass and check out through the Attendance or Health Office. We are unable to release students by a phone call; a fax, email or note is required. Parents/guardians wanting students released at lunch must come in person; school staff will ask for identification.

Tardies

A student is considered tardy to class if not in their seat ready to work when the bell rings. Tardies to any period during the school day may result in a detention or other disciplinary action from the teacher or office.

Truancy

Students who are missing from school without a verified excuse and/or without parent's knowledge are marked as truant. A student missing from a single period more than 20 minutes is truant. A student who is found to be truant from a class is assigned a BIP, and if found truant all day or from a single period four or more times in a month is assigned a Saturday School. State law defines habitual truancy as missing three or more single periods of school without a valid, verified excuse. Students who are habitually truant will have their attendance reviewed by the Student Attendance Review Team (SART) and the School Resource Officer.

Student Discipline

Progressive discipline consequences are applied when students misbehave. Those consequences begin with teacher-student conferences and parent contact, and progress to detention, campus or community service, Saturday School, in school suspension (ALC), out of school suspension, a referral to the student study team for review of the educational program placement, an administrative hearing to consider involuntary transfers and/or expulsion.

BIPs

The Behavior Improvement Program (BIP) is the name of the merit and demerit program run by SDHS. Students can earn a merit when they follow the School Code of Conduct: respectful, responsible and ready to learn. Students that receive a merit may win one of many prizes donated by the community. A demerit is a detention and is always 25 minutes in length. Demerits/detentions can be served before or after school: 7:00am- 7:30am in the office or 2:45-3:15 pm in an assigned classroom. To avoid further consequences, students must serve detention the day it is assigned or the next day. Students who do not serve detentions will not be allowed to attend extra-curricular activities until all detentions are served. Lunch passes will be revoked and/or Saturday School assigned if a student has four or more un-served detentions or a record of not serving detentions. All students are required to carry an official school ID each day class is in session.

Saturday School

Students may be assigned a Saturday School for a variety of reasons: unexcused absences, period truancies, four unserved demerits/detentions, off campus without a pass, disruption or other disciplinary infractions as determined by the administration. Students who fail to serve Saturday School will receive additional discipline including suspension from school.

Electronic Devices

Electronic devices used to play games or music (including cell phones used to play music) are not allowed. Please refer to the Student Handbook at SanDimasHigh.com for policy regarding electronic device usage on campus.

Canine Program

Drug sniffing dogs periodically visit the school. For further details regarding the canine search policy, please refer to the search and seizure section of the Student Handbook at SanDimasHigh.com.

Academic Integrity

Students are expected to display academic integrity at all times. This includes not copying or sharing work. For policies regarding Academic Integrity, please refer to the Student Handbook at SanDimasHigh.com

Student Deliveries

We are unable to accept student deliveries during the course of the academic school day. Parents may call student cell phones during lunch or break and ask to meet them at the gate with school projects, lunch money or personal messages.

Dress Code

Bonita Unified School District and San Dimas High School have adopted a dress code that allows for personal style without causing disruption or intimidation. Each student's appearance should be neat, acceptable and in keeping with the activities at SDHS. In addition, the following are prohibited:

- Oversized shirts reaching beyond wrists, pants or shorts that do not cover the buttocks (if shorts appear not to be covering appropriately, they will be measured and must have at least a 3" inseam), pants that can't stay up without a belt, socks that meet shorts, pants or shorts with slits that reveal the buttocks or under garments.
- Visible under garments (including sports bra), see through or fishnet fabrics, off the shoulder clothing, low cut tops, shirts that reveal breast or stomach, dresses or skirts that reveal the buttocks.
- Belts and wristbands with protruding metal, chains, dew rags, combs worn in hair, hair nets.
- Clothing that depicts violence, weapons, sexual suggestions, alcohol, tobacco or drugs.
- Steel toed shoes or boots, slippers that are designed to be only worn inside (no fuzzy or cloth soles).
- Pajamas, blankets, pillows, flannel pants or tops that are designed as sleepwear.
- Solid navy, black, or red beanies.
- A ring or other jewelry with protrusions or a ring joining two or more fingers.
- Studs with spikes, oversize or excessive jewelry, which could pose a danger in P.E. or other situations such as shop or science labs.

We affirm that we have read and understand this document as well as the policies set forth in the Student Handbook available at SanDimasHigh.com. *Final interpretation of the school code is at the discretion of the school administration.*

Student Name (Print): _____ **Date:** _____

Student Signature

Parent Signature