



## REFERENCE FORM

### First District PTA Commemorative Scholarship Graduating High School Senior Scholarship Applicant

**\*\*\* TO BE COMPLETED BY STUDENT'S REFERENCE \*\*\***

The purpose of the First District PTA Commemorative Scholarship is to acknowledge the achievements of high school seniors for volunteer service in the school and community and to provide an incentive for students to continue their education.

**Name of Student** \_\_\_\_\_

This student has applied to First District PTA for a scholarship. **Please include this reference form and a separate letter of recommendation, which must be written specifically for this graduating high school senior.** Attach the letter of recommendation, written on an additional sheet. Information provided will be considered confidential. Please limit letter to one page.

**Briefly describe in what capacity you know the student:**

Provide a description of each activity and the student's involvement. Give your evaluation of the abilities, attitudes and potential of the student and comments regarding student's volunteer service, activities, achievements and personal qualifications.

**Name of Faculty/Community member completing form** \_\_\_\_\_

**Faculty/Community position** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_ **City/State/Zip** \_\_\_\_\_

**Telephone** \_\_\_\_\_ **Email** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**\*\* RETURN THIS FORM WITH LETTER OF RECOMMENDATION DIRECTLY TO APPLICANT.\*\***